



VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

Sponsored by Lavu Educational Society, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad.
Kondapur (V), Ghatkesar (M), Medchal - Malkajgiri (D) - 501 301 TS INDIA
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Administrative Audit Summary Sheet

Academic Year: 2017-18

Date: 22/8/2018

| S. No | Audit aspects | Audit Observations | Current Values/Remarks | |
|-------|--|---|---|----|
| 1 | Vision & Mission of the institution and Governance | Frame work for evolution & review of Vision, Mission statements | YES | NO |
| 2 | | Frame work for continuous improvement of the governance with involvement of various apex bodies | YES | NO |
| 3 | Student & Faculty ratio as per norms | Student teacher ratio as per AICTE norms | YES | NO |
| 4 | | Teacher cadre ratio (1:2:6) - improvement over previous year | YES | NO |
| 5 | | Existence of Qualified and Experienced Teaching faculty | YES | NO |
| 6 | Availability of Infrastructure and facilities | Availability of Classrooms - during current year | YES | NO |
| 7 | | Availability of Laboratories - during current year | YES | NO |
| 8 | | Maintenance of Laboratory Equipment - during current year | YES | NO |
| 9 | Student Welfare | Fee Reimbursement policy for students | YES | NO |
| | | Student Insurance | YES | NO |
| | | Student Scholarships and Merit Awards | YES | NO |
| 10 | Staff Welfare | Professional body membership fee reimbursed - current year | YES | NO |
| 11 | | Performance appraisal conducted for teaching and Non teaching staff - Current year. | YES | NO |
| 12 | | Grievance redressal | YES | NO |
| | | Staff Insurance | YES | NO |
| 13 | Facilities to students | Collection of books, manuscripts, special reports or any other knowledge resources for library enrichment | YES | NO |
| 14 | | E-journals, E-books, database availability | YES | NO |
| 15 | | Availability of digital library with remote access | YES | NO |
| 16 | | Usage of library by faculty, students | YES | NO |
| 17 | | Sports Facilities | YES | NO |
| 18 | | Awards and medals achieved in sports events | YES | NO |
| 19 | | Upgradation of IT Facilities. | YES | NO |
| 20 | Availability of Bandwidth of Internet | YES | NO | |
| 21 | Budget & Expenses | Budget for Current Year | Current Year Budget in Thousands | |
| 22 | | 1. Library | 585 | |
| 23 | | 2. Upgradation of IT Infrastructure and Maintenance of infrastructure, Academic support facilities. | 310.4 | |
| 26 | | 3. Augmentation. | 1679 | |
| 27 | | 4. Faculty Professional development | 34.1 | |
| 30 | | 5. Student Scholarships and Merit Awards. | 279.5 | |
| | 6.e-Governance | 166 | | |

Auditors specific Observations

| S. No | Observation |
|-------|--|
| 1 | Teacher cadre ratio need to be improve |
| 2 | Faculty retention to be monitored. |
| 3 | |
| 4 | |
| 5 | |

IQAC
Co-ordinator

PRINCIPAL

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Internal Quality Assurance Cell
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